

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

5:00 P.M. – REGULAR MEETING

DECEMBER 9, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

Join Zoom Meeting

<https://us02web.zoom.us/j/85264063579>

OR

Dial in:

+1 669 900 6833 US

Webinar ID: 852 6406 3579

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

A. SPECIAL ORDER OF BUSINESS

A.1 Declaring the Results of the November 3, 2020 General Municipal Election

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

SPECIAL PRESENTATIONS

1. Swearing in of Council Members-Elect Bridgette Moore and Dustin Nigg

PRESENTATIONS

1. Lake Elsinore Unified School District Update

DEPARTMENT REPORTS

1. Economic Development Update
2. Public Works Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- November 11, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 11-05-2020 in the amount of \$167,467.71;
2. Warrant Register dated 11-12-2020 in the amount of \$107,896.61;
3. Warrant Register dated 11-19-2020 in the amount of \$1,524,803.07;

4. Warrant Register dates 11-26-2020 in the amount of \$326,590.22;
5. Payroll Register dated 12-01-2020 in the amount of \$129,167.33.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for October 2020.

1.5 Cooperative Agreement with Riverside County Flood Control District Wildomar Master Drainage Plan, Line C, Stage 3 Monte Vista Drive at Bundy Canyon Drive

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Cooperative Agreement (Agreement) with the Riverside County Flood Control and Water Conservation District (District) for the construction of Line C, Stage 3.

1.6 Revised Resolution No. 2020-66 for County of Riverside's Urban County Program for Federal Fiscal Years 2021, 2022, and 2023

RECOMMENDATION: Staff recommends that the City Council adopt an amended Resolution No. 2020-66 entitled:

RESOLUTION NO. 2020-66
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING PARTICIPATION IN THE COUNTY OF
RIVERSIDE'S URBAN COUNTY PROGRAM FOR FEDERAL FISCAL
YEARS 2021, 2022, AND 2023

2.0 PUBLIC HEARINGS

2.1 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 20

RECOMMENDATION: Staff recommends that the City Council

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING AN ELECTION TO SUBMIT TO THE QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) (ANNEXATION NO. 20)

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) (ANNEXATION NO. 20)

2.2 Adopt a Resolution authorizing the abatement of all weeds declared as a public nuisance

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE ABATEMENT OF WEEDS AND/OR CAUSING THE REMOVAL OF RUBBISH, REFUSE OR DIRT DECLARED TO BE A PUBLIC NUISANCE, TO KEEP AN ACCOUNT OF THE COSTS OF ABATING SUCH NUISANCE, AND TO FILE SUCH ACCOUNT IN A REPORT AND ASSESSMENT LIST WITH THE CITY COUNCIL

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.2 Adopt Public Right of Way Enhancement Program

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt the Public Right of Way Enhancement Program; and,
2. Authorize the City Engineer to collect a \$2,500 deposit with the CFD Annexation Application.

3.3 Truck Route Designations on Residential Streets (Moore)

RECOMMENDATION: Staff recommends that the City Council discuss and provide direction on Truck Route Designations on Residential Streets.

3.4 Streetlight Acquisitions and Retrofits - Update and Recommended Next Steps

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Authorize staff to complete the acquisition of additional streetlights from Southern California Edison, under the previously approved loan; and
2. Authorize the City Manager to execute the "Southern California Edison Company Schedule LS-1 Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement Rate Agreement" with Southern California Edison (SCE); and
3. Direct staff to add to the next 5-Year CIP Update the retrofit of traffic signal safety lighting and the Clinton Keith Rd. bridge lights.

3.5 Holiday Lights Home Decorating Contest 2020

RECOMMENDATION: Staff recommends that the City Council appoint two council members to judge the contest.

3.6 2021 Parks and Community Services Special Event Dates

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Approve the Parks and Community Services special events calendar through 2021;
2. Approve the Sponsor of the Year for 2020 to have all benefits of the Sponsorship Participation Program at events for the 2021 special event calendar that were not facilitated during 2020.

3.7 Appointment of Mayor and Mayor Pro Tem for 2021

RECOMMENDATION: Staff recommends that the City Council appoint a Mayor and Mayor Pro Tem for 2021.

3.8 Committees, Commissions, and Boards Appointment for 2021

RECOMMENDATION: Staff recommends that the City Council review the list of committees, commissions, and boards and approve/change appointments, and/or delete Subcommittees as appropriate.

CITY MANAGER REPORT

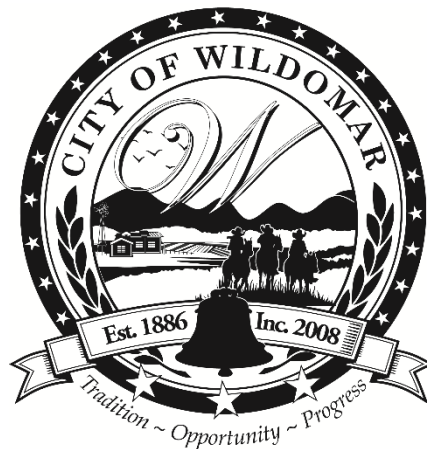
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Fireworks Ordinance - Morabito – February 2021
2. Juneteenth Holiday - Morabito – January 2021
3. Multi-Family Parking - Moore – April 2021
4. Graffiti Abatement – Morabito – TBD
5. False Fire Alarm regulations- Morabito – April 2021
6. Wildomar Beautification Committee – Moore – April 2021

**ADJOURN THE CITY COUNCIL MEETING TO AN ADJOURNED
REGULAR MEETING ON WEDNESDAY DECEMBER 16, 2020**

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – November 11, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 11-05-2020 in the amount of \$3,499.86;
2. Warrant Register dated 11-12-2020 in the amount of \$264.80;
3. Warrant Register dated 11-19-2020 in the amount of \$115.97.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for October 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Cemetery Master Development and Business Plan Final Report

RECOMMENDATION: Staff recommends that the Board of Trustees:

1) Adopt a Resolution entitled:

RESOLUTION NO. WCD 2020 - ____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT ADOPTING A CATEGORICAL EXEMPTION IN
ACCORDANCE WITH SECTION 15306 (CLASS 6 – INFORMATION
COLLECTION) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
GUIDELINES (CEQA) AND ADOPTING THE WILDOMAR CEMETERY
MASTER DEVELOPMENT AND BUSINESS PLAN

2) Adopt the Cemetery Master Development and Business Plan; and,

3) Authorize the General Manager to execute the contract amendment with
LEES and Associates

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Cemetery Perimeter Wall – Benoit – March 2021
2. Cemetery Fee Review – Benoit – June 2021

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk
Dated: December 4, 2020